

## Application for Extension of Tuition Fee Payment (Intensive Course)

PERSONAL DETAILS			
Student Name:			
	Family Name		Given Name
Student ID:			Contact Phone No:
Program name:			Program Code:
Semester:		Year	_CampusSt

I hereby apply for an Application for Extension of Tuition Fee Payment in semester \_\_\_\_\_year 20\_\_\_\_due to exceptional circumstances.

Request extension for Intensive course (provide course code): \_\_\_\_\_\_until \_\_\_\_/\_\_\_\_/

Please describe your exceptional circumstances and attach supporting evidence:

I certify that the above information is true and correct. I acknowledge that this application will be in accordance with RMIT Vietnam Student Fees & Charges Guide and understand that, if my application is successful, failure to make payment by the approved extension deadline may result in being placed on administrative Cancellation for the following semester and being blocked from future enrolment.

Signature of Student

Date



## NOTES

- 1. This application must be submitted **before the Payment Date of the Intensive course**, any applications submitted after the Payment Date will not be considered.
- 2. Extensions are only permissible up to 12 days from the Payment Date of the Intensive course.
- 3. Deferred payments are approved for exceptional circumstances only, and persistent requests for extension will not be approved.
- 4. If the application is unsuccessful, students will be required to make payment in full by the Payment Date or will otherwise be withdrawn from courses and placed on administrative Cancellation if only one intensive course is enrolled in the current semester.